

30 October 1975

MEMORANDUM FOR: Executive Assistant
THROUGH : DD/Pers/R&P
SUBJECT : SPD's Weekly Report, Including
Thursday's Daily

1. PSB reports that for the week ending 24 October 1975, they reviewed 53 new files (3 minority), put into process 12 (2 minority) and rejected 33 (2 minority). A total of 213 files in all stages were reviewed. STAT

3. At the request of C/SPD, C/CSB talked with DDS&T/Admin officials to determine if there were any relocation problems involving clerical personnel whose jobs were abolished when the DDS&T/Special Project Staff was disestablished recently. The Personnel Officer informed Ms. [] that there were 8 clericals involved, 7 GS-06s and GS-07s and 1 GS-09. Assignments for the 7 are being finalized and although nothing firm has been arranged for the GS-09, Mr. [] anticipates no problem at the moment. STAT

4. MPB reports five minutes spent with [] by one sergeant for the period 24 through 30 October 1975. STAT

5. The proposed HN concerning next year's Summer Only program was submitted to the D/Personnel office on Wednesday enroute to the DDA for approval.

6. The Bicentennial Committee held its second meeting on Wednesday and received further discouraging reports. The minutes will be prepared and submitted to D/Personnel today. STAT

7. C/MPB and SFC [] made a staff visit [] on 29 October 1975 with no major problems. STAT

[]
Chief, Staff Personnel Division

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